## How to upload web pages ?

1. Run the program WS-FTP LE. If you don't have this program, you may download it from our school server at U:\Public\Software\ws\_ftple-506 or download it on the website <u>www.download.com</u>.

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- 2. If the information in Session window is correct, press 確定, otherwise follows the steps :
  - Press New button
  - Type Profile Name, e.g. Computer Club
  - Type Host Name/Address, e.g. library.choihung.edu.hk
  - Type User ID, e.g. ch-com
  - Press 套用
  - Type Password. (Optional : Click SavePwd checkbox)
  - Press 確定

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3. Change Local System to the directories containing your web pages. Remember to rename your home page to index.htm before upload.

19 WS_FTP LE ch.hkc	ampus.net					_ 🗆 ×
Local System			Remote	Site		
U : N			• /h/s	/ch/ch-comp/publ	ic_html	•
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150 Opening ASCI Received 9 bytes in 226 Transfer compl	mode data connection for / n 0.1 secs, (900.00 bps), tra ete.	'bin/ls. nsfer succeeded				× •
Close	Cancel	<u>L</u> ogWnd	<u>H</u> elp	Options	About	E <u>x</u> it

- 4. Select files in Local System. Press right arrow button to move the files to Remote Site.
- 5. After "Transfer complete." Message appeared. press Exit button.
- The URL of the website will be : <u>http://library.choihung.edu.hk/<UserName</u>> e.g. The URL of Computer Club : http://library.choihung.edu.hk/ch-com

Remark : To change password, ask our TSS.