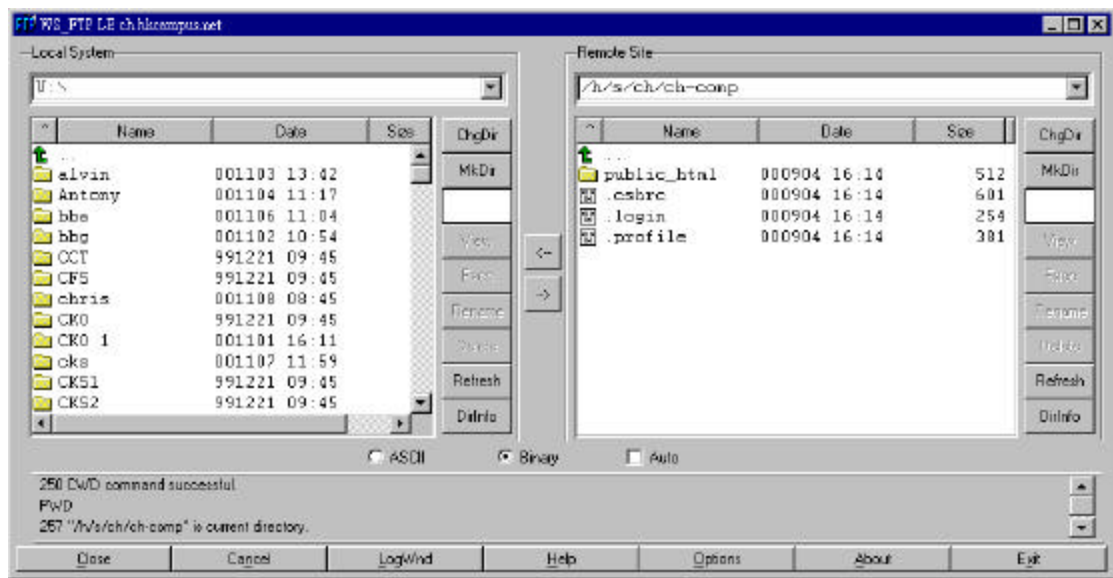


How to upload web pages ?

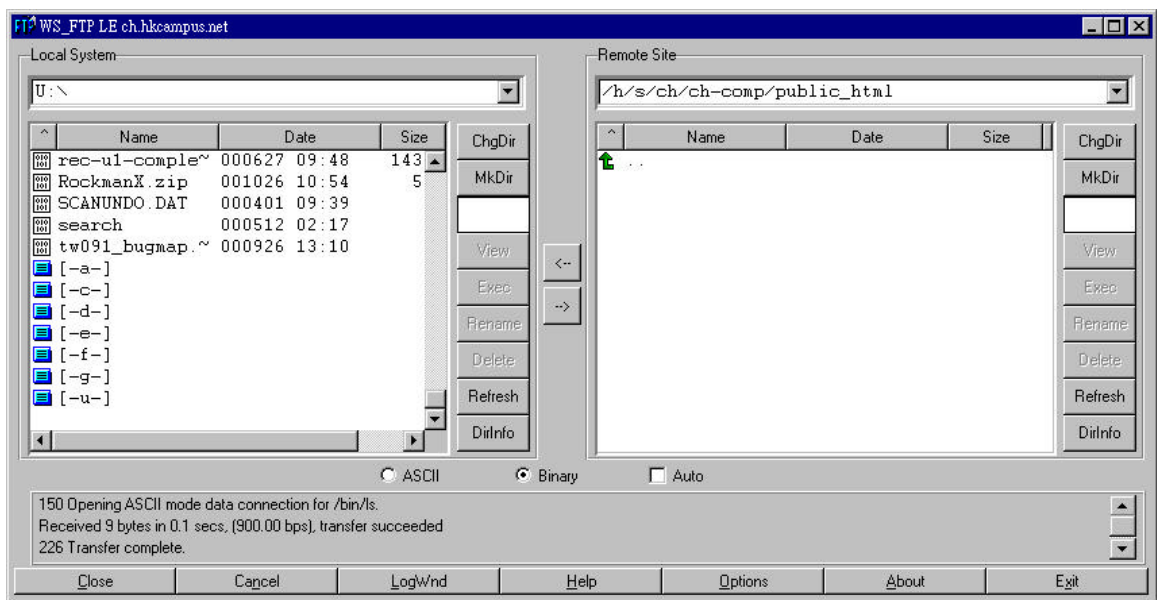
1. Run the program WS-FTP LE. If you don't have this program, you may download it from our school server at U:\Public\Software\ws_ftple-506 or download it on the website www.download.com.



2. If the information in Session window is correct, press 確定, otherwise follows the steps :
 - Press New button
 - Type Profile Name, e.g. Computer Club
 - Type Host Name/Address, e.g. **library.choihung.edu.hk**
 - Type User ID, e.g. ch-com
 - Press 套用
 - Type Password. (Optional : Click SavePwd checkbox)
 - Press 確定



3. Change Local System to the directories containing your web pages. Remember to rename your home page to index.htm before upload.



4. Select files in Local System. Press right arrow button to move the files to Remote Site.
5. After “Transfer complete.” Message appeared. press Exit button.
6. The URL of the website will be : <http://library.choihung.edu.hk/<UserName>>
e.g. The URL of Computer Club : <http://library.choihung.edu.hk/ch-com>

Remark : To change password, ask our TSS.